



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		ARTS, SCIENCE AND COMMERCE COLLEGE, RAMANANDNAGAR (BURLI)
• Name of the Head of the institution	Dr. Laxman Dnyandeo Kadam	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02346222035	
• Mobile no	9881092530	
• Registered e-mail	ascc_rnagar@ymail.com	
• Alternate e-mail	kdilaxman_2228@yahoo.co.in	
• Address	ARTS, SCIENCE AND COMMERCE COLLEGE RAMANANDNAGAR (BURLI), Tal.: Palus, Dist.: Sangli - 416308 (MS)	
• City/Town	Ramanandnagar	
• State/UT	Maharashtra	
• Pin Code	416308	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	SHIVAJI UNIVERSITY KOLHAPUR				
• Name of the IQAC Coordinator	MR. UMESH SURESH SHELKE				
• Phone No.	02346222035				
• Alternate phone No.	02346222035				
• Mobile	9822770595				
• IQAC e-mail address	uss shelke84@gmail.com				
• Alternate Email address	ascc_rnagar@ymail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.asccramanandnagar.in/pdf/aqar19120.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.asccramanandnagar.in/pdf/Acdemic%20Calender%202020-21%20.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.09	2012	21/04/2012	20/04/2017
Cycle 3	A	3.02	2019	01/04/2019	31/03/2024
6.Date of Establishment of IQAC	22/04/2005				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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8.Whether composition of IQAC as per latest NAAC guidelines	Yes				

<ul style="list-style-type: none">• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Organized National Workshop on "Handling Online Classes & Co-Creating MOOCs" Organized by Department of BCA & ICT Committee in Collaboration with IQAC in 28th May, 2020 2. Organized One Day National E-Conference ON "Recent Trends in Chemistry Organize by Department of Chemistry In collaboration with IQAC in 27th June 2020 3. Organized National E-Conference ON "SCOPE OF LIFE SCIENCES IN DISEASE MANAGEMENT" Organized by Department of Zoology & Botany In Collaboration with IQAC IN 11th July,2020. 4. Organized One Day National E-Conference ON "GEOGRAPHIC ENVIRONMENT DURING COVID-19 LOCKDOWN PERIOD" Organized by Department of Geography on 15th July,2020 5. Organized One Day National E-Conference ON "Emerging Trends by Department of Physics In Collaboration with IQAC in 22th July, 2020. 6. Organized One Day Induction Programme for F.Y. B.Sc., F.Y.B. Com and F.Y.B.A. "Organized by Department of Library with IQAC ON Thursday 17th September, 2020 7. Organized "GEMINID METEOR SHOWER & SKY OBSERVATION EVENT" at Bambavade organized by Department of Physics dated 13 Dec, 2020 8. Organized One Day Online Webinar "Importance of Soft Skills Todays Age & Time" Organized by BCA Department on 30 Dec 2020 9. Inauguration Function of New M.Sc. laboratory and ICT Enabled Classroom on 8 Jan. 2021 by the auspicious hand of Hon. CDC Chairman Dr.Vishwajeet Kadam Saheb 10. Organized One Day Workshop on Mapping Attainment of COs,POs and PSOs</p>		

dated 5th Feb.2021 organized by IQAC and Department of English 11. Organized One Day State Level Workshop on "Effective Learning Methods, Writing Research Paper and Making Posters" dated on 24 Feb, 2021 12. Organized Covid-19 Checkup Camp in Dr.Patangrao Kadam Mahavidyalaya, Ramanandnagar (Burli) on 18-02-2021 by NSS Department 13. Organized One Day Workshop on Institution Performance Based Appraisal System for Teaching and Non-Teaching Staff dated 12 Feb,2021 Organized by API Committee & IQAC 14. Organized One day institutional level online workshop for teaching, non teaching faculty on "Enterprise Resource Planning" organized by Department of Library with IQAC on Wednesday 31st March 2021. 15. ONE DAY VIRTUAL WORKSHOP ON GENDER EQUALITY 16. Submission of Star College Proposal to the UGC for financial support 17. Submission of Proposal of PG in Commerce program to Shivaji University, Kolhapur 18. Started PG in Analytical Chemistry M.Sc. Part II 19. Sanction the B.Voc Courses in Dairy Technology & Food Processing w.e.f June, 2020

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct the Regular Meetings of the IQAC	Regular Meeting of IQAC were conduct
To discuss Academic Calendar 2020-21 of the college	Discussion was held to prepare academic calendar for smooth working as per the Guideline of the University and the Govt. of Maharashtra
To discuss the online Admission process 2020-21	It was decided to prepare the online action plan for the college admission process 2020-21.
To discuss about the Introduction of the PG courses.	It was decided to start the New PG Courses subject to the Govt. Approval.
To discuss about the Introduction of the PG courses.	It was decided to start the New PG Courses subject to the Govt. Approval.
To discuss about the upgradation of ICT facilities for the LCS	It was decided to purchase the require tools for the upgradation of the ICT facilities.

To take review of safety measures in the college during the outbreak of COVID-19.	The review of safety measures was taken and it was decided to take utmost precaution to avoid the spread of COVID 19.
To discuss about mapping attainment of Cos,Pos,PSOs.	It was decided to conduct online workshop on mapping attainment of Cos,Pos,PSOs and implement the process for all courses in 2020-21
To discuss about provision of seed money to promote research and innovation among students	It was decided to do provision of seed money to promote research and innovation among students. The provision of Rs.8820/- is done for seed money .
To discuss about the preparation of proposals of research projects by faculty.	It was decided to conduct lecture on information about research funding agencies. It was decided to prepare and submit at least one research proposal by each faculty.
To renew Annual Maintainance Contract (AMC) of software for English language laboratory.	It was decided to renew Annual Maintainance Contract (AMC) of software for English language laboratory.
To do structural audit,electrical audit and environmental audit of the college.	It was decided to do structural audit,electrical audit and environmental audit of the college.
To conduct Student Satisfaction Survey (SSS)	It was decided to conduct Student Satisfaction Survey (SSS) and submit report to IQAC and upload on college website.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee (CDC)	18/11/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	06/10/2021

Extended Profile**1. Programme**

1.1	7
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	749
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	308
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	198
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 33

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 41

Number of sanctioned posts during the year

File Description	Documents
Data Template	View File

4.Institution

4.1 35

Total number of Classrooms and Seminar halls

4.2 20.77546

Total expenditure excluding salary during the year (INR in lakhs)

4.3 81

Total number of computers on campus for academic purposes

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Shivaji University, Kolhapur and follows the curriculum prescribed by the university. The programme options include B.A., B.Com. B.Sc. and B.C.A. at Under Graduate level. The institute prepares timetable at the beginning of the academic year and the curricular activities are implemented as per

timetable.

The curriculum delivery is monitored by the Heads of the departments and Honorable Principal through meetings, day today follow up and feedback. The implementation of theory and practical curriculum is achieved through preparation of teaching plan by every faculty member. All the faculties maintain their academic dairy which includes lecture notes, individual timetable and teaching plan. The curriculum delivery is undertaken by using various teaching methods such as PPTs, Lecture Capturing System by using digital charts and boards. The institute adopts chalk and talk method for all the faculties as well as teaching and learning process with the help of Library resources like reference books, periodicals, journals and e-resources. The distribution of workload is implemented through timetable committee for successful completion of syllabus. Under the guidance of the Principal, the meetings are arranged to take review of syllabus completion. For every semester the faculties submit their syllabus completion report to respective heads of the departments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://ascrcamanandnagar.in/index.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is consistently engaged in organizing various types of evaluative activities which are adhered to academic calendar. The college has its Continuous Internal Evaluation (CIE) committee, which prepares separate CIE calendar for various evaluative activities and are shown in academic calendar which is displayed on college website at the time of commencement of the academic year.

Due to Covid-19 pandemic, the institute has prepared revised academic calendar as per guidelines of Government of Maharashtra and Shivaji University, Kolhapur. The CIE activities such as class test, home assignments, surprise tests, pre-semester examinations, student seminars, student projects etc. were conducted throughout the year. The continuous internal examinations were conducted in online mode. The first year B.A., B. Com., B.Sc. and B.C.A. University semester examinations were conducted under the guidance of CIE committee. A minimum of one unit test is conducted and at least two home

assignments are given to the students for the sake of university examination preparation. The results are prepared as per university norms. The result analysis of which is done as per university norms. The record of CIE activities is maintained at committee level and at department level. The marks of CIE activities are displayed on notice board.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.asccramanandnagar.in/exam.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

26

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

415

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabi of UG courses is prepared by Board of Studies of respective subjects. This syllabus includes above given cross cutting issues. For instance in Physics, Energy and Wind energy, Solar energy, Biomass energy are related to environment and sustainability whereas sound and Acoustics of building are related with professional ethics. In Zoology, reproductive biology and

genetics are related to gender and human values. In Mathematics, real analysis, algebra, metric space, Riemann integration are related to human values (Development of Critical thinking). In Geography, soil geography, resource geography, oceanography, agricultural geography are related to environment and sustainability. In Economics, the topics money and banking, macroeconomics, international economics, financial system are related to professional ethics. The topic population in India is related to gender. In Commerce and B.C.A. majority of the topics are related to Professional ethics and human values (Critical Thinking).

The following lectures were also conducted in academic year 2020-21 relevant to above title -

1. Rashtranirman ani Mulyashikshan on 28/05/2021 by Department of Political Science.
2. Communication and professional ethics on 03/06/2021 by Department of Commerce.
3. Paryavarnacha Shashvat Vikas on 06/03/2021 by Vivek Vahini and Jagar Janivancha Committee.
4. Workshop on Gender Equality on 26/02/2021 by Department of Zoology.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**78**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.ascrcamanandnagar.in/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may**A. Feedback collected, analyzed**

be classified as follows		and action taken and feedback available on website
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	http://www.asccramanandnagar.in/pdf/Feedback%20Reports%202020-21.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
749		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
308		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The fundamental to effective instruction and to successful learning is the assessment which helps the teachers concerned to know where a student exactly along the learning progression and path to academic		

success. So to identify slow and advanced learners we adopt a different methodologies such as entry level marks, conducted written test to diagnosis their learning abilities. The written test has been taken immediately after their admission to diagnosis their weakness and strength in the subject knowledge. This paves way for the adoption of appropriate strategies to address the concerns of the both groups of learners.

Most of the students admitted from rural and poorer socio economic background and having students through vernacular medium so we arranges preliminary spoken English and communication skill classes for those whose proficiency in English is low. Tutorials are conducted on a planned basis as a part of remedial instructions for slow learners in different departments. there is also provision of student mentoring to address the concerns of slow learners through counseling social facilitation and academic advice whenever required.

We have taken different efforts for slow learners such as

Tutorials and remedial classes are organized, the purpose of which is to give special coaching in areas where they need support.

Additional reading material and books in simple form is provided available to increase their understanding of the subject knowledge. E-links are also suggested to the students to help them gain an in-depth knowledge of the subject.

Personal, academic and career-related counseling is given from time to time. Home assignments are given and evaluated on a regular basis. Additional tests are conducted outside the curriculum to assess the learning ability of students.

Peer learning is encouraged through group discussions and presentations.

We have taken different efforts for Advanced learners such as

They are encouraged to prepare for higher studies and participate in research activities. Anchor activities such as organization as academic events, poster presentation are envisaged to faster self reflecting among advanced learners.

Our college always encourage to students to participate and present their paper/poster/models in college and university competitions.

For that purpose, every year we provide proceedings with ISBN number named as "Chem-Vision"

We suggested advanced topics to enhance their understanding of the subject to enable them to pursue research in future.

They are encouraged to help and provide support to the weaker students by engaging in group discussions and presentations.

They are given an opportunity for micro teaching in the class as well as making individual presentations.

The College library provides the Inflibnet facility and other e-resources to help the advanced learners to broaden their horizons.

Students who are advanced learners are encouraged to upgrade their knowledge and skills through add-on courses provided by the college along with special lectures organized by expert resource persons. Students are given recognition for their achievements at various forums in terms of appreciation certificates, Cash Prize and scholarships.

File Description	Documents
Paste link for additional information	http://www.asccramanandnagar.in/student.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
749	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the

college in this process are:

Slum visits are organized by several departments to gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in slum areas from this visit they learn how to tackle the situation or problems.

Excursion to biodiversity hot spots, heritage sites, etc. is organized to promote grass root understanding of concepts of conservation and Enhancement of Biodiversity.

Organization of Poster Presentation Competition to promote the research ideas of students

Fully equipped Lab for M.Sc. Analytical Studies are developed to familiarize them with the actual working with various instruments. Students also intern with Industry to gain hands-on experience in the form of research projects and make them professionally ready.

Project work and Seminars is assigned in all subjects to encourage teamwork and participative learning.

Upasana Magazine is published by College to nurture creativity and other skills.

Short-duration Add-on Courses are conducted to fill the gaps in knowledge and give students a competitive edge.

Special lectures/seminars/conferences/Workshops are organized to encourage and motivate students to become participative agents and not just passive recipients of knowledge.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.asccramanandnagar.in/student.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college tries to keep itself abreast of the latest technologies. Teachers from institute make the best use of the technology in their teaching process. Teachers have the knowledge and skills to use new digital tools to help all students achieve high academic standards.

ICT has enabled better and swifter communication; presentation of ideas in an effective and relevant way. It is an effective tool for acquiring information from multiple sources to help students to enhance their knowledge database.

The college has ICT Enabled Classrooms having Desktops, Laptops, and Projectors, LCS which helps in the e-learning process. Teachers use and share E-books which are very useful for the students as they are handy and saves the cost of buying the physical books also we have Rayat knowledge bank on college website which contains video lectures of faculty on various topics.

The college has an Automated Library which enables the students to find the location of the books easily. The library provides accessibility to e-resources vide INFLIBNET to teachers and students. This provides resources to enable them to do research. The digital library also helps in accessing information from anywhere in the world, easy search and retrieval of information.

Students are encouraged to enroll for online courses through NPTEL, SWAYAM, etc. Question bank for all Courses are provided on college website.

The college has well equipped Computer Labs, Language lab with licensed software such as MS Office, JAVA, Tally etc . The teachers take practical classes for courses like Computer application, Mathematics, Statistics and Accountancy.

During the Pandemic Situation of COVID-19 Teachers made and presented PowerPoint presentations on various online Platforms like Google meet, Zoom, Google Classroom, Webex meet, Microsoft Team etc also Teacher made video lectures which are developed in well developed LCS by the college and publish on You Tube Channel and Google classroom

. Presentations and videos are the best way to make notes as they can be updated with the latest changes in the knowledge, presenting diagrams, charts, Animations etc.

Teachers share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, WhatsApp, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

173

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our College, being an Affiliated college of Shivaji University Kolhapur, is bound by the University rules and regulations regarding Internal Assessment. It gives 20% weightage in overall assessment of the students of Second and Third Year Courses and First year courses are entirely governed by the CIE of College.

This committee notifies all the departments to conduct seminars, home assignments, unit tests, online tests and tutorials, Projects, Group Discussion as per the schedule given in the academic calendar

10 % through Class Tests and Tutorials;

10% through Assignments, Projects and Presentations

In this year Because of Pandemic Situation of COVID-19 our College had organized Online pre-semester examination using Google forms, Test Moz, Google Classroom for U.G. and P.G. students for first term during the period of 08/03/2021 to 12/03/2021.and for second term

during the period of 22/07/2021 to 24/07/2021 Time table is forwarded to Whats app group of Students and result of the pre-semester will be displayed within 30 days after the end of examination.

Final Examination for First Year of all Courses are conducted online using ERP Software.

Mechanism of internal assessment

1. Schedule of Class Assessment Test & Sessional Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session.

2. The course teachers display question bank in advance for which is

Conducted for one hour as per academic Calendar.

3. Evaluation method comprises of internal examinations held progressively during the semester and is designed to check and report the periodic performance of the student.

4. All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/examination committee

5. There is complete transparency in the internal assessment for each assessment method as described below.

Model Answers and marking scheme is prepared by every subject teacher before valuation.

Class Assessment Test: After Valuation, marks are displayed on dates mentioned in the academic calendar by faculty members. Assessment copies are shown to the students. Some questions have specific remarks of the valuer for awarding less mark.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.asccramanandnagar.in/exam.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our college is a constituent college of Shivaji University Kolhapur and therefore it follows the guidelines set by the University for the conduct of examinations. At the end of each semester, there is a final exam which is uniformly conducted for students across all the constituent colleges Shivaji University, Kolhapur. The final exam for each paper has 80 % weightage of overall assessment and the remaining 20 % constitute internal assessment marks.

The Internal Assessment forms a part of a continuous evaluation system conducted through Class Tests, Tutorials, Assignments, Projects, Mid-Term Exam and Presentations. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.

The institution has a well-defined system in place to deal with examination related grievances.

The College has adopted a system where each student can view her total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period after which the marks are finally uploaded on the University portal.

The College follows internal assessment and attendance management system. Assignment and test / project marks are Displayed on the Notice Board of the Department. The students can check their marks and approach the concerned teacher directly in case of any clarification or discrepancy.

The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement.

The final Internal Assessment marks are reviewed by the Departments. There is a Moderation Committee at the college level that looks into any discrepancies in Internal Assessment marks and takes requisite steps to ensure transparency and objectivity.

If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College.

Hence the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to

internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.asccramanandnagar.in/exam.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "Shivaji University Kolhapur" guidelines.

- The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.
- Learning outcomes form an integral part of college vision, mission and objectives.
- The learning objectives are communicated through various means such as college Website, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff.
- Informing the stakeholders, especially the parents, persuade students towards skill oriented and value based courses.
- Students are made aware of the course specific outcomes through Induction programme, classroom discussion, expert lectures and practical's.
- Teachers are also well communicated about the outcomes.
- The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.
- Teachers actively participate in workshops on revision of syllabus

organized by the university. Many teachers are also the members of syllabus sub committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.

- Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career thus helping existing students align better with the specified course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.asccramanandnagar.in/courses.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Describe the method of measuring the level of attainment of POs , PSOs and COs in not more than 200 words

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

Evaluation Process: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through University Examinations, terminal exams, internal and home assignments, unit tests, surprise tests, open book tests, etc.

Throughout the year the faculty records the performance of each student on each programme outcome. At the same time remedial coaching is also provided to slow learners to make pace with the desired progression.

Average attainment in Evaluation Process: Students under university examination are evaluated for 80% of total marks and institution for 20% marks as internal assessment.

Students enrolled for Add On/Certificate Courses offered by the institution are evaluated by the institution itself. At the same

time, observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year.

The Methods of measuring attainment:

1. Annual and End Semester University Examination: The affiliating University conducts examinations as per semester and annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.
2. Internal and External Assessment: Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University through Viva-Voce and practical files.
3. Terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.
4. Feedback Evaluation: The Institution collects feedback from students, Alumni, Employers and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.
5. Placements: One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.
6. Higher Studies: Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies for post-graduation in Indian Universities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://ascrcamanandnagar.in/courses.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

204

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.asccramanandnagar.in/exam.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.asccramanandnagar.in/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.3

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.ascramanandnagar.in/research.php

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Research Promotion Committee of the College has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge in the academic year 2020 to 2021 under the guidance of Hon. Prin. Dr. L. D. Kadam.

The Research Promotion Committee organized various programs with a view to create a research ecosystem. 4 programs were conducted. 2 programs were conducted for the students with a view to create a sense of research in them. A webinar conducted on Institutional Innovative Practices and entrepreneurship development with the intension to promote use of innovative practices and to develop entrepreneurship skill among students. There were 60 participants present in webinar. A poster and model exhibition was conducted for the students with the intension to promote scientific attitude and promotion of research culture. In which 56 posters and 16 models were created by the students which showed their research attitude and promotion of research culture. A webinar on patent drafting and

filing organized for faculty with the intension to aware participant regarding IPR and how to innovative protect their creation and invention. One day state level workshop on effective learning methods writing research paper and making posters was organized by Science Association & Research Promotion Committee. 245 Participants present in this workshop.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ascrcramanandnagar.in/pdf/Incubation%20Center.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	http://www.ascrcramanandnagar.in/pdf/Research%20Guides2021.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards

community needs. The college runs effectively all activities through National Service Scheme and National Cadet Corps Units.

NSS organizes a some activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, Social interaction, Environmental awareness, Women empowerment, National Integrity, Farmers meet, etc.

The NCC unit of the college comes under 19 MAh.BN. NCC Karad. It aims at developing qualities of leadership, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as Blood donation camp, Save fuel save country programme, Swachhta Abhiyan , National equality awareness.

Other than those units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Personal Health and Hygiene, Diet awareness, Road Safety, Soil and Water Testing, Plastic eradication, No vehicle day, Voters awareness etc.

All these activities have positive impact on the students and it developed student community relationship, leadership skill, confidence. It also helped in cultivating hidden personality of students.

File Description	Documents
Paste link for additional information	http://www.ascrcamanandnagar.in/nss.php & http://www.ascrcamanandnagar.in/ncc.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1001

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

8

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment. A total of 33 class rooms are available with teaching-learning facilities of which 05 of them are equipped with LCDs and WiFi facilities. Similarly, there are 2 seminar halls with LCDs, Wi-Fi facility is available for curricular, co-curricular and extra-curricular activities. The

college has well equipped and well-furnished laboratories in each Science department. The English Language Resource Centre has been developed to enhance and improve the linguistic skills of students. Commerce Laboratory Advanced Computer Labotatory, Network Resource Center and Browsing Center have been set up in the college to enhance the knowledge and skills of students. Skill Development Centre and Competitive Examination Guidance Center are available for providing information, knowledge, guidance and training to the students in employment and higher education. In Gymkhana, there is a well-equipped in-door hall for the development of students' sports skills with separate changing rooms for boys and girls. A separate Health Centre is established in the college to provide primary first aid to the students if any health issues arises. Women's Hostel with 958.66 sq.mt. built up area is available. College has a canteen that fulfils the energy needs of students and the staff. It offers fresh and good quality food items at affordable cost. There is ample parking for two and four wheelers of faculty and staff as well separate parking for students' vehicles. The college has a playground admeasuring 2400 sq.mt. The college has well-furnished library of 185.806 sq.mt. It has two big, well-furnished reading sections with total seating capacity of 60 students. It has good collections of reference books, text books, encyclopaedias, dictionaries, CDs, and other knowledge resources. In addition, each department has a departmental library from where reference books are made available to the students. College has a multipurpose Seminar Hall for conducting co-curricular and extra-curricular activities, competitions and indoor games. In this COVID 19 pandemic condition for conducting the online teaching, the institution has set up a Lecture Capturing System with the latest software/hardware, which facilitated the faculties to capture/record their lectures and provide it live or You Tube platform or through Google classroom.

The other infrastructural units include: common staff room, office unit, record room, principal's cabin, principal's residence, guest room, girls common room, boys wash room , non-residential students center, NSS department, NCC department and botanical garden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.ascrcamanandnagar.in/pdf/Infrastructure%20Photos.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

College has adequate facilities for sports and games: the Gymkhana department has indoor as well as outdoor sports facility. It has set up Yoga Centre. Indoor games like Table Tennis, Chess, and Carom are held in the Indoorhall. Playground in the middle of the college premises provides space for hand ball, kabaddi, kho-kho, volley ball, long jump and shot put. The play ground is maintained during all season but in rainy season it is given more care and attended by maintaining the grass vegetation that is timely cutting the excess grass grown and it is frequently rolled by a roller to maintain the level of the ground. Area of Indoor Hall is 12m x 7 m. = 84 sqm. Playground area is 60.m x 40m = 2400 sqm. Student makes the use of below mentioned sports facilities regularly. Year of establishment of gymkhana department was 1968. Due to the COVID 19 pandemic and the bans imposed by the government of India and the government of Maharashtra students were not allowed to enter the premises hence the user rate was very low.

Sr.No.

Name of Sport/Game

Equipment

Size /area

A

Indoor

12m. x 7m.= 84sqm.

1.

Table tennis

Complete set

2.

Chess

Complete set

3.

Carom

Complete set

B

Outdoor

60. m. x 40m. =2400 sqm.

4.

Handball

Complete set

5.

volleyball

Complete set

6.

Cricket

Complete set

7.

Softball

Complete set

8.

Badminton

Complete set

9.

Shootingball

Complete set

10.

Boxing

Complete set

11.

Foot ball

Complete set

12.

Basketball

Complete set

Athletics

11.

Long jump

Complete set

12.

Shot-put

Complete set

13.

Javelin

Complete set

14.

Discus

Complete set

The college students takes the participation in different events like plays, mimes , skits , folk dance, one act plays, street plays etc, of Youth festival organized at different places by Shivaji University, Kolhapur. For this participation, students in college are provided with expert trainers from outside agencies. Separate hall has been provided for this purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.ascrcamanandnagar.in/sports.php http://www.ascrcamanandnagar.in/cultural.php http://www.ascrcamanandnagar.in/pdf/SportPDF%20documents.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.asccramanandnagar.in/pdf/ict.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1) Library uses LIBRERIA automation software . LIBRERIA software is a premier state of art Library Management System, designed and developed by Maharashtra Knowledge Corporation Ltd.(MKCL).

2) The software is designed to automate all functionalities and operations of library according to international standards.

3) Libreria version is 2.0.3715.28728 library is fully computerized with the support of various modules i.e. Accessioning , Circulation, Membership, OPAC, Circulation reports. All books are Barcoded through software.

4) Both OPAC and Web-OPAC both are used by students and staff in the library . Web OPAC accessed online. Users can also identify the

latest books through the OPAC.

5) Circulation of books has been provided to the students or faculty through Libreria software. Monthly report of circulation is generated.

6) Barcoded Library Ticket are provided to the readers.

7) Library also created the Calibre 64 bit E-book management system users can easily access the e-book in this management system.

8) QR code generated of news papers clipping, question papers, syllabus etc. users easily access the knowledge sources few in minutes.

9) Internet facility also provided to the readers in free of cost in the library.

10) All open source E- Journals ,E- Books (N-LIST Database) links are given on library website.

11) Library also given SMS alerts facility to users for books issue and return.

12) CCTV camera is in the boys reading room.

13) Biometric system fixed in the reading room of library for the readers.

14) Xerox machine is available in the library for provide reprography service.

15) Printers with scanner for digitization of book.

16) KIOSK Book scanner for digitization of book.

17) Talking books and NVDS software for differently-abled students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.ascrcamanandnagar.in/lab.php

4.2.2 - The institution has subscription for the

A. Any 4 or more of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.16536

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

167

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

This college frequently updates its IT facilities including Wi-Fi.

Internet facility is made available to the staff and students in the campus only: library, office, laboratories, all the departments are provided with this facility. College frequently updates the hardware, software anti-virus and the other equipments as required for computers like purchase of new version of computers including printers with scanner, projector, etc. Every year PCs with latest configuration are added to the infrastructure. The campus is networked through LAN. The college has Railtail Railwire connection of 50 mbps upload and download speed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.ascrcamanandnagar.in/pdf/IT%20Updation%20Bills%202020-21.pdf

4.3.2 - Number of Computers

81

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.6101

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms.

College has well established systems and procedures for maintain and utilizing physical, academic support facilities. Policy for Maintenance and Utilization of Physical, Academic and Support Service Facilities.

Policies

- To identify, evaluate and monitor the proper use of available facilities.
- To ensure the optimum utilization of physical, academic and support facilities.
- To understand and fulfil the infrastructural and other requirements regarding physical academic and support facilities.
- To finalize the annual budget provided for the facilities and utilize accordingly.
- Renovation of library annual maintenance contract every year (AMC).
- To ensure the proper maintenance of facilities with a standard required specification to accomplish the high degree of excellence imbining human values in all endeavours.

1. Procedures

- For implementation of policies - various committees to look after such tasks include the Library Committee, Gymkhana

Committee, Building and Purchase Committee, UGC Utilization Committee, UGC NRC Committee, Classroom Cleanliness Committee, Campus Beautification Committee, Cultural Activities Committee, E-learning & Digital Presentation Committee, etc.

- The administrative office is a ground level step to fulfil the commitment expressed in the policy statement. Day to day maintenance and care is taken by the administrative office, in consultation with the principal.
- The purchase committee headed by a senior faculty takes an annual review of the facilities and services. The report is put forth in the meeting of purchase committee chaired by the principal.
- The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the CDC meetings. The requirements of large expenses are sent to the parent institute for approval and funding.
- In library annual maintenance contracts (AMC) renewed every year. Library Advisory Committee monitors the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals, etc.
- Indoor Hall is utilized for playing indoor games such as table tennis, badminton, boxing, wrestling, chess and carom etc. Gymkhana department provides discuss throw pit, shot put throwing pit ground, jumping pits and kabaddi ground and it also organizes matches at different levels e.g. district level, zonal level, inter zonal.
- The college has a well established mechanism for upgrading and deploying campus IT infrastructure. The IT facilities have been upgraded in several phases as and when required. Hardware and Network technician looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. Internet is provided to computer systems.
- The college has provided the necessary infrastructure in terms of computers, net connectivity, LAN facility and LCD projectors with screen in classrooms, laboratories and seminar hall. These are maintained by staff appointed.
- Sterilization of laboratories is done twice in a month, Equipment's of science laboratories are cleaned twice a year. Mechanical parts are oiled to make them operate smoothly. Laboratories are cleaned once in a week. Power backup is provided to the labs so that they can be used optimally. Fire

extinguishers are placed in appropriate places, and they are refilled periodically. Fire safety unit is installed as the precautionary major.

- Classrooms are allotted to peons to be cleaned regularly. Colouring was done whenever necessary. Electric fans are provided in the classrooms. An external electrician takes care of electric fittings and wiring periodically. For drinking water supply the college has installed water coolers which are maintained by the support staff.
- Maintenance of generators done through call basis by the suppliers.
- Maintenance of botanical garden and campus beautification is done with the help of non-teaching staff and students of earn and learn scheme
- The college office as well as science departments maintain a stock register for the equipments, class work materials, chemicals and furniture.

CCTV cameras have been installed at strategic locations for surveillance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.ascrcamanandnagar.in/pdf/System%20and%20Procedure.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

231

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.ascrcamanandnagar.in/index.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

48

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

159

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

70

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council : The college usually forms student council every year during

the first term of the academic year in accordance with the provision of

Maharashtra Public Universities Act 2016, 99, 147, (2) (i), Maharashtra

Ordinance No. XXVIII and Statute S.442 to S.467 and Board of Student Welfare of Shivaji University, Kolhapur. However, during this academic year the Student Council was not formed as there was no circular regarding this issue by Shivaji

University, Kolhapur. Besides this, the college has formed the student council

as per the guidelines of Shivaji University, Kolhapur for the academic year

2020-21.

The composition of "Students' council" is as follows:

- 1 Dr. L. D. Kadam (Principal) - President
- 2 Dr. V.B. Patil (Asso. Professor) - Member
 1. Mr. S. S. Dounde(In Charge NCC Officer) - Member
- 4.Mrs. P.D. Pudale (Cultural) - Member
- 5.Pranoti Pradip Agavane B.A.-I Member
- 6.Sanjay Prakash Engle B.A.-II Member
- 7 Shital Namdev Paritman B.A.-III Member
- 8 Sandhya Sanjay Bhosale B.Com.-I Member
- 9 Shruti Dhanaji Sawant B.Com.-II Member
- 10 Akshada Sharad Thik B.Com.-III Member
- 11 Rohini Dnyandeo Khot B.Sc.-I Member
- 12 Amruta Arvind Chavan B.Sc.-II Member
- 13 Saurabh Sanjay Pawar B.Sc.-III Member
- 14 Isha Arun Jadhav B.C.A.-I Member
- 15 Sushmita Hanumant Patil B.C.A.-II Member
- 16 Shivani Sunil Ingle B.C.A.-III Member
- 17 Raheeraje Angad Magar M.A.-I (ENGLISH) Member
- 18 Vijay Ashokkumar Marale M.A.-II (ENGLISH) Member
- 19 Snehal hantaram Jadhav MAI (HISTORY) Member
- 20 Anita Baban Edake M.A.-II (HISTROY) Member Member
- 21 Rohit Bajrang Nalawade M.Sc-I (Chemistry)
- 22 Vaishnavi Dipak Patil Sports Member

23 Pratiksha Dadasaheb Naikwadi N.S.S. Member

24 Mangesh Balu Sathe N.C.C. Member

25 Namrata Sunil Chougule Culture Member

26 Komal Sudhir Patil Lady Rep. Member

27 Tejashri Sindhu Lohar Lady Rep. Member

The Student Council members choose one of the members as Secretary of the Students' Council. The functions and activities of the Students' Council: The representatives of student council are absorbed in various administrative and academic committees of the college. It brings transparency in day to day activities in between institute and students. Student council plays very important role in augmentation of physical facilities in the college. Members of student council collect verbal information and aspirations of student and convey it to Principal. Principal, who is chairman of student council in turn conveys aspirations of students community to CDC and University authority. CDC and University respond positively to demand and concerns of the student community. Students' representation is on the following committees also:

1. Grievance Redressal Cell/ Internal Complaints Committee

2. Sexual Harassment/ Women Complaint Committee

3. Anti-Ragging Cell

4. University Election and Students' Council Committee

5. Science Association

6. Commerce Association

7. Library Committee

8. Gymkhana Committee

9. Alumni Committee/ Feedback Committee

10. Cultural Activities Committee

File Description	Documents
Paste link for additional information	http://www.ascrcramanandnagar.in/pdf/sc2021.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

48

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the institution is registered to the Dharmaday Ayukt Karyalaya, District Sangli, and Government of Maharashtra in the year 2018-19. The purpose of alumni association is to foster a spirit of

trustworthiness and to promote the general welfare of our organization. Alumni

association exists to support the parent organization's goals, and to strengthen

the ties between the alumni, the community, and the parent organization.

Maintaining the updated and current information of all Alumni. The association tries to encourage, foster and promote close relations among the alumni themselves. It provides a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni. Besides the formal Alumni meetings, we also have informal alumni gatherings. The college receives legal and consultancy help from all alumni members. The composition of the Alumni association as follows:

1. Shri. Vilas DattatrayaSalunkhe President
2. Shri. Sanjay Jayawant Patil Vice President
3. Shri. MadhavBaburao Sawant Secretary
4. Shri.DaulatraoDattatrayaLokhande Treasurer
5. Shri. LaximanTatoba Mote Member
6. Smt. LalitaShahikant Patil Member
7. Smt. MadhuriArun Sawant Member

File Description	Documents
Paste link for additional information	http://www.ascrcamanandnagar.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To impart quality higher education to rural and socio-economically deprived sections of the society viewing national and global necessities.

Mission:

- To avail multi-facility higher education to rural masses and local community.

- To provide educational facilities to the students of downtrodden, deprived and backward classes of the society.
- To prepare the students for further higher education. To promote research attitude and ICT based teaching-learning process among teachers and students community.
- To enable the students to accept the challenges of the new era.
- To develop over all personality of students.
- To inculcate values of social equality, secularism and national integration among the students.
- To imbibe the tenets of Dignity of Labor and Self-help among the students.

Nature of Governance:

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Heads of Departments, the Chairman's of various committees and cells along with the staff representatives on decision making bodies play an important role in determining the institutional policies and implementing the same.

Perspective/Strategic Plan:

The institution has a perspective/ Strategic Plan in place to help it develop in a systematic, well-through-out and phased manner.

- To create suitable ambience among the fellow faculty and students through dialogical manner for the student-centric activities and execution of all the IQAC policies.
- To encourage and help the fellow faculty for using advanced teaching aids and ICT tools in their TLP and research endeavor.
- To motivate fellow staff for introduction and institutionalization of the value-added / skill development courses and development of students employability.
- To initiate MoUs, collaborations/agreements with the external agencies and local stakeholders for qualitative improvement of the

college.

- To suggest the management of the college to undertake adequate infrastructural development, qualitative improvement of library and support staff as per changing scenario of higher education.
- To motivate stakeholders for development of social and environmental consciousness.
- To encourage and prepare the fellow faculty for periodic assessment and accreditation of the college by internal and external agencies.

Participation of Teachers in Decision-Making Bodies:

- Teachers discharge an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process. Heads of Departments enjoy considerable administrative and academic autonomy in running their disciplinary units.
- Teachers influence the institutional polity through the Teachers' Council, through their representatives on the Governing Body, the Finance Sub-Committee, the Buildings Sub-Committee, and the Hostel Sub-Committee of the college.
- Besides, teachers are members and chairman's of the various committees that are instituted for the day-to-day functioning of the college. Some of these committees are the Academic Council, the Examination Committee, the Admission Committee, the Library Committee, and Research Committee etc. Teachers, through their agency and autonomous interaction on these bodies are able to contribute in a significant way to the participatory ethos of the institution. They determine admission criteria, marks cut-offs, examination modalities, journal themes, library practices, various teaching learning innovations and other academic priorities.
- Additionally, teachers discharge an energetically pervasive role as motivators and spearheads of cultural and socially conscious activities in the institution by steering the NSS unit, the Sports and Adventure Club.

File Description	Documents
Paste link for additional information	http://www.asccramanandnagar.in/vm.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Administrative structure of the parent institute and of this unit is self-explanatory. It is decentralized and democratic. There are five administrative authorities at work at the institution level. These authorities share the administration at the institutional level and the Chairman of the institute is the highest executive authority. The secretary and the joint secretaries are selected from among the higher and high school administrators. Decentralized administration descends at the college level further. The principal of the college shares the administration with heads of departments and chairpersons of various committees. Two Vice-Principals - one in Arts and Commerce and one in Science stream - are authorized to look after daily administrative work.

All the elements of the college work in the spirit of this democratic structure. Examination committee could be considered as a case here. In the academic year 2020-21, following reforms have been initiated in Continuous Internal Evaluation (CIE). College started in the month of June and by the end of the month a meeting of examination was taken and the continuous internal evaluation calendar was prepared. It includes Online Unit tests, seminars, assignments and group projects which were conducted throughout the year. A diagnostic test was conducted by some Department for the students to identify the talent and weaker learners. Besides this online subject tests were conducted to help the students to gain their subject knowledge thoroughly and make them ICT friendly.

Special tutorial classes were organized for the weak learners so that it would help students to overcome the difficulties in their studies. For internal assessment, home assignments were given in each semester. For this purpose students were allowed to refer textbooks, reference books and online sources. Seminars were organized by the departments for the students. Students were allotted with particular topic. They have prepared their own PPTs and seminars were delivered by the students on zoom meeting by online mode also by offline mode. The aim of organizing seminars is to develop confidence in the students and to enhance stage daring

among students. As per the schedule of examination committee our college has organized Mid -term examination as a part of internal evaluation for UG and PG students. Under the guidance of Principal, examination committee collected two sets of Question papers for each subject out of which one set was selected for examination as per the rules of university. Class wise and subject wise result of the examination is prepared. This Mid Term examination is beneficial for the students for preparation of university examination and improvement in grades.

File Description	Documents
Paste link for additional information	http://www.ascrcamanandnagar.in/pdf/college.pdf http://www.ascrcamanandnagar.in/exam.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College prepared its Perspective Plan; it covered the strategic outlook of the college that ranges from creating sense of belonging among the staff to motivating the staff for advanced technological upgradations in the higher education. One of the items in the Plan dealt with the internalization of quality culture and creation of research ambience. Here, the research profile of the faculty members and students could be considered as an example. A separate Research Promotion Committee looks after this task of promoting research activities in the college. Those who are research oriented have been the members of the committee. The committee works with certain objective and planning: 1. To promote research attitude among faculty members and students, 2. To increase quality of research work, 3. To increase share of applied research, 4. To provide advanced resources of research to faculty and students, 5. To provide advanced resources of research to faculty and students.

Effective functioning of Research Promotion Committee worked in result oriented style: A total of 12 books were published by 4 faculties. 2 faculties published the books in Chapter Edited. 18 research papers published in UGC care listed and referred journals. 2 faculties received research guide ship. 4 faculties registered for Ph.D. 1 minor project completed. As per decision taken by expert and Research Promotion Committee, have approved financial assistance to 2 faculty members for self funded projects. 12 faculty members

completed FDP, 08 faculty members completed orientation course, 03 faculty members completed Refresher Course and 4 faculty members completed Short Term Course. Research Promotion Committee organized various programs with a view to create a research ecosystem.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.asccramanandnagar.in/pdf/Strategic%20Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Parent Institute: The General Body of the parent institute Rayat Shikshan Sanstha is the apex governing body. There are various bodies in the institute such as trustee, Life Members body and Management Council. The General Body approves and monitors the policies and plans. It selects the President, the Secretary, Joint Secretary (administration) and Joint Secretary (Finance) of the institute.

College Development Committee: College Development Committee comprises of 15 members. It is constituted according to the Maharashtra Public University Act 2016, Article 97 (1). It prepares the budget and financial statements, recommends to the Management to fulfill in the teaching and other posts, discusses the academic progress of the college, and makes recommendations to the Management for the up gradation of teaching in the college. It advises the Principal on academic and other activities.

Principal and College Administrative Committees: Principal looks after smooth functioning of academic and administrative activities. Heads of department assist him in this matter. The college administration looks into the matters related to admissions, eligibility, and examination. It provides the clerical support necessary to maintain records and to interact with the Stakeholders, University and Government offices. The principal forms various committees to help in monitoring and facilitating several activities organized in the college. i.e. Faculty in Charge Principals, Gymkhana, IQAC, Purchase Committee, Student Council, etc.

Service Rules, Procedures, and Recruitment: The parent institute follows the procedures mentioned in Maharashtra Public University Act 2016, the rules and regulations of the UGC, and statutes of Shivaji University for service rules, for the recruitments and grievance redressal. Besides, the Sanstha has its internal mechanism for redressal of the grievances.

The promotional policy of the college Parent institute is impartial and transparent. It follows the PBAS of the UGC for the promotion of the teachers. At the college level, the API committee helps the teachers for obtaining the promotion under Career Advancement Scheme. The recommendations of the committee are accepted by the college administration and the institute. After receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they are promoted to the higher positions by the parent institute.

Grievance Redressal Mechanism: The College has formed a Grievance Redressal Cell for faculty, Staff and students to address their grievances and complaints and to resolve them. The cell is headed by the Principal. The mechanism to deal with grievances and complaints is as follows. The Principal receives grievances and complaints either orally or in writing which takes cognizance of it. The grievances and complaints received are discussed in the meeting of the committee and are solved. There is separate Anti Sexual Harassment committee which is formed to prevent cases of harassment and to look into grievances of girl students. Anti-Ragging committee is also formed to resolve the cases of ragging if any.

File Description	Documents
Paste link for additional information	http://www.ascrcamanandnagar.in/pdf/college.pdf
Link to Organogram of the institution webpage	http://www.ascrcamanandnagar.in/pdf/int.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of Rayat Shikshan Sanstha and Institute has several welfare measures for the wellbeing of teaching and non-teaching staff. The Rayat Sevak Co-operative Bank established in 1940 by the parent institution has over 15000 shareholders. The bank provides following loan facilities to the employees:

Teaching

1. RayatSevak Co-Op Bank Ltd. Satara
2. Special House Loan
3. House Mortgage
4. Educational Loan
5. Mayat Sabhasad Nidhi
6. Laxmibai Bahurao Patil Shikshan Uttyojak Co. Op. Pathpedhi Ltd. Satara
7. Sevak Welfare Insurance Scheme
8. Shivaji University, Kolhapur(Sevak Welfare Insurance Scheme
9. Shivaji University Teachers Association, Teachers Relevant Fund
10. Staff Welfare Scheme
11. Sneh Savardhan Nidhi

Non- teaching

1. RayatSevak Co-Op Bank Ltd. Satara
2. Special House Loan
3. House Mortgage
4. Educational Loan
5. Mayat Sabhasad Nidhi
6. Laxmibai Bahurao Patil Shikshan Uttyojak Co. Op. Pathpedhi

Ltd. Satara

7. Sevak Welfare Insurance Scheme
8. Shivaji University, Kolhapur(Sevak Welfare Insurance Scheme
9. Shivaji University Teachers Association, Teachers Relevant Fund
10. Staff Welfare Scheme
11. Sneh SavardhanNidhi

File Description	Documents
Paste link for additional information	http://www.ascrcamanandnagar.in/pdf/Staff%20Welfare%202020-21-converted.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Shivaji University Kolhapur has new format for API that is Annual Self-Appraisal Report (ASAR) as per 7th Pay UGC Regulation 18th July, 2018 and Govt. of Maharashtra Resolution 8th March, 2019 For College Assistant / Associate Professor.

The college follows the guidelines laid down by the UGC regarding

the assessment of the performance of the teachers. The college has API Committee, which looks after the appraisal system. IQAC suggests the Committee to provide guidance and motivation to the faculty members regarding the ASAR. At the end of every academic year, a meeting is conducted under the chairmanship of Principal to review the work of the committee. The committee circulates the notice asking the submission of ASAR with the required documentation within the deadline given. The administrative office collects hard copies of forms filled in and hand it over to API committee. It does in detail assessment of forms considering valid documents provided. After analyzing individual reports, API committee puts its assessment report before the IQAC. The Cell recommends the desirable activities which to be done by faculty members to increase his/her scoring. The committee makes the list of the faculty members who are due for promotional placements. They are personally guided to meet the requirements to get them placed properly. The procedure has a successful outcome. Teachers have been placed in a higher grade through this efficient mechanism. Rayat Shikshan Sanstha, the parent institute has been known for its efficiency and transparency in administration. It has properly structured mechanism of discipline and work culture for office staff at central as well as unit level. IQAC of the college plays an important role in this structure. It puts its opinion and appreciation about the office staff based on their performance to the principal and the principal prepares confidential reports (CRs) about office staff. He sends the CRs further to the parent institute. This has been the scene of this practice strictly observed at unit as well as parent institute level.

File Description	Documents
Paste link for additional information	http://www.asccramanandnagar.in/pdf/api-NAAC%20-2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the parent institution conducts internal audit every financial year by the separate audit mechanism of its own. The accounts section has been divided into two parts. 1. Income Account and 2. Expenditure Account. Income account includes all receipts of grants

by the government, student fees, student fines and other issues. These grants expand on the various issues of the institution like salary of staff, library facility, office expenditure, development of basic infrastructure facilities provided to the students by the institution and also student welfare strategies adopted by the institution. Every financial year audited statements are prepared by the separate account heads - senior college non-grant section account, building account, BCA account, PG section account, Short Term courses account, Lead college account, CoC account, Competitive Examination Guidance Centre courses account, UGC account and Salary account etc. it is indicated clarity of the Account section of the institution. Following table shows the functioning of audit mechanism and compliance made against audit objections.

Mechanism for settling audit objection:

After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune. They send their audit report to the Audit Department of Parent Institute. The Parent Institute sends this report to the college for compliances. The audit report is discussed in the College Development Committee in college. After the discussion with CDC member, Principal completed the compliance report and send to Parent Institute.

File Description	Documents
Paste link for additional information	http://www.asccramanandnagar.in/pdf/as2021.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.41915

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional budgetary provision is one of the most important issues. It is related to running various courses and other related things in a financial year. At commencement of every financial year the administrative setup and C. D. C. take review of financial position of college and arrange the road map of upcoming financial year which is known as strategies of mobilization of funds and optimal utilization of resources. In our colleges, all the funds except salaries are collected from the fees accepted by the students and also from donations made by some individuals from the community. It is used for the following expenses of the college: 1. Chalk fruit 2. Furniture purchase and repair 3. Purchase and repair of computer 4. Light system 5. Building construction and repair 6. Purchase and Repair of Classical Instruments 7. Non-grant

8. Regular stationery and cleaning of premises etc. is done for all this educational purposes.

File Description	Documents
Paste link for additional information	http://www.ascrcamanandnagar.in/pdf/as2021.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. Dr. Patangrao Kadam Mahavidyalaya Ramanandnagar (Burli) has been reaccredited in the 3rd cycle of reaccreditation and has

got the "A" Grade with the (CGPA 3.02) 1st April 2019. This is a first college in the jurisdiction of Shivaji University; Kolhapur has got "A" Grade status in the 2nd and 3rd cycle of accreditation by the NAAC. This college awarded best college award in 2019 by parent institute Rayat Shikshan Sanstha Satara as "Karmaveer Paritoshik" in the Year 2019. which is the outcome of quality initiatives of IQAC and during the reporting year, IQAC has contributed regarding the same as follows:

Through IQAC, the college has started the three UG subject at TY B.Sc. level in Statistics, Mathematics and Botany and P.G. Program in Analytical Chemistry and also submitted the proposal for P.G. Program in Commerce to the Shivaji University Kolhapur. We have started the two B.Voc. Degree courses such as Food Processing and Dairy Technology. Which is approved by the University, Government of Maharashtra and UGC New Delhi.

During the reporting year M.Sc.II (Analytical Chemistry) were started. The college has additionally run the Short term, value added and skill based courses for all faculty students. The revision of curricula of all these courses was undertaken and has organized 2 meetings of Subcommittees with the Principal and IQAC members. IQAC suggested the required changes in the designing the Syllabus and approved by the College Development committee (CDC) and implemented accordingly as per the Guideline by the University and NAAC.

IQAC has organized regular meetings with the Head of the department regarding the improvement and implementation of the quality initiative in the college.

As it was the COVID 19 situation, as per the IQAC resolutions, each department has offered exclusive online teaching to all the classes using zoom, Google classroom, Google Meet, Webex etc and organised Guest lectures by each department. In order to boost the faculty for online teaching, in the initiative of IQAC, the college organised e-workshops on Teaching and has installed 1 Lecture Capturing Studios for effective online teaching. The IQAC under the guidance of College Development Committee, Governing Body, with the kind cooperation of the Principal and faculty members, it has submitted AQARs of all the preceding years successfully to NAAC, Bangalore. As per the IQAC resolution, the college submitted the proposal for additional division for M.Sc.-I Analytical Chemistry, as per the growing demand of students.

As the college is affiliated to the Shivaji University, Kolhapur. Organized different activities for the students and teaching and

nonteaching staff such as upgradation of Science laboratories, ICT facility for classrooms, sport Facilities, library facilities etc. organized different induction programme / workshops/ seminars/ conferences which IQAC has played a significant role in it.

The college has also organised National e- Conferences and several seminar, workshop, UG, PG Guest lecture series and webinars under the banner of IQAC.

During the COVID 19 pandemic, as per the IQAC resolutions, the college has Initiated Knowledge bank Youtube Channels on the college website and has captured more than 200 lectures and are uploaded the same on Knowledge bank of <http://www.asccramanandnagar.in/> & Youtube.

As per the IQAC resolution, the college has conducted Green Audit, Gender Audit, and Power Audit and submitted the data to the NIRF, MIS and AISHE regularly. Also submitted the star College proposal to the UGC for financial assistance in this reporting year the star college proposal was short listed and rejected.

During the year 2020-21, the college has allocated 2 Minor Research Projects under college seed money shewith the total outlay of Rs. 30,000/-. As the faculty members are actively engaged in Research projects for which Research Promotion committee has conducted screening of research proposals and recommended the research projects to the faculty members. The college has conducted the workshop on the Intellectual Property Right (IPR) to promote the faculty member for research.

File Description	Documents
Paste link for additional information	http://www.asccramanandnagar.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Rayat Shikshan Sanstha's Dr. Patangrao Kadam Mahavidyalaya Ramanandnagar (Burli) is affiliated to the Shivaji University

Kolhapur as per the guideline of the University, college reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

The Feedback Committee of the College collects regular feedback from students on curriculum, teaching methodology, opportunities of learning, faculty competencies in handling classes, facilities on the campus etc. This process is undertaken through the manually orgoogle forms. The Feedback is collected from students once at the end of the Academic year and the Heads of the departments access the consolidated report through the feedback committee. Time is allotted for respective batches to conduct the analysis. Feedback is also collected from other stakeholders- parents, alumni, and employers. The Feedback Committee, in consultation with the IQAC prepares a feedback analysis report and submits the same to the Principal.

Reforms facilitated: The Principal and IQAC coordinator meet each Head of the department in person for clarifications on the student's feedback as required. Each Head of the department needs to submit an action plan based on the feedback. A provision was given for the parents to view the academic progress of their wards by organizing the Student-Parent meet Programme by each department or faculty. IQAC took up the curriculum revision based on the feedback. Faculty development programmes, workshop, seminars were offered for the faculty for effective teaching learning process. The faculty members were also encouraged to take up FDP, MOOC/SWAYAM courses.

External Academic Audit: The IQAC conducts a review of the teaching-learning environment and facilities of the college through the quality improvement committee of the college. The college conducted an Academic and Administrative Audit (AAA) yearly through the parent institute and the Shivaji University, Kolhapur. The IQAC Coordinator along with an External Experts during the external academic audit visited all the departments and examined the classrooms and all academic facilities to assess the teaching learning process, the IQAC sought innovative ideas from students, teachers, employers, alumni and the administrative and statutory bodies of the institution to evaluate the effectiveness of the teaching-learning environment and available facilities and identify areas that need to be improved.

Reforms facilitated: Innovative Teaching Pedagogy

The IQAC has taken effective steps to enhance the potential of ICT enabled teaching and learning. The ICT committee of our college

organizes different programmes, workshops and hand on training program for faculty to maximize the use of ICT in the teaching learning process. The classes have been equipped with ICT facility with LCD projector and the required softwares. We have two language Lab. With the required softwares in Marathi and English Department. Faculty members were encouraged to take up MOOC and other courses on the SWAYAM and NPTEL platform. As per the IQAC resolutions, 1 Lecture capturing studios have been installed .e-Workshops and webinars on teaching with the use of interactive panel were given to faculty members. The faculty members were prepared the video lectures of respective subject were scrutinized by the scrutiny committee and after evaluation and finalization the video lectures was uploaded to the college website knowledge bank Youtube channel <http://www.ascrcamanandnagar.in/kbk2.php>. Faculty members are encourages developing course module and examinations using Learning Management System MOODLE.

File Description	Documents
Paste link for additional information	http://www.ascrcamanandnagar.in/index.php http://www.ascrcamanandnagar.in/kbk2.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.asccramanandnagar.in/igac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society. The gender equity promotion programs organized by the institution are given below: In the campus the institution has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of sex, race, caste, color, creed, language, religion, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of 68% women students and 44% women staff. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern.

Annual gender sensitization action plan taken in Institute is as follows:

Sr. No.

Name of the Programme

Date

No.of Participants

1

ONE DAY WORKSHOP ON "GENDER EQUALITY" organized by Department of Zoology in Collaboration with

26/02/2021

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Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities -

(a) Safety and Security

- Security checkpoints at all campus entries and exits.
- CCTV surveillance network with 24x7 monitored control rooms.
- Rotational duty by all faculty members for discipline and security.
- Strict implementation of Anti-Ragging, Anti-Smoking and Mobile Free Campus.
- Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS and NCC student volunteers.
- Separate hostels for women with dedicated wardens.
- The Institute is the preferred destination of parents for education of their female wards as evidenced by the Stakeholder Feedback.

(b) Counseling

- Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.
- Class and Proctorial Committees are available for counseling of both males and females' students.
- Grievance Redressal Committees for staff and students

• Gender sensitization camps in slums and rural areas that include the following

aspects:

- Women's rights • Human rights • Child rights
- Gender justice • Gender equality • Gender sensitization workshops
- Campaigns against female feticide.
- Business Advisory Clinic provides free counseling to various MSMEs.
- Faculty Placement Cells and Alumni Placement Assistance Cell
- Others - Entrance Exam Counseling, Matrimonial Counseling, Orientation Programmes for Teachers and Students.

(c) Common Rooms:

- In Institution, common rooms have been allocated for men and women, which also facilitate meetings and discussions.

(d) Other Measures Other measures of Gender Sensitization include -

- Curriculum and Coursework.
- Co-curricular activities.

File Description	Documents
Annual gender sensitization action plan	http://ascrcamanandnagar.in/pdf/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The institution management has also advised to refuse anything which is not needed. The institution has different coloured dustbins to segregate the different waste like solid, biomedical, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place where it can be converted into manure.

In addition to this the institution has organized many workshops on the implementation of these techniques effectively. Training programmes are conducted from time to time about the methodology of disposing the waste. It was stressed that we should avoid plastic items to the best possible capacity. It is also advised that the institute should use utensils made of glass and metal.

For solid waste management different bins have been placed at different departments. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labour. Suitable techniques are applied for disposing of solid waste.

For biomedical waste there is a classification of the waste in hazardous and non-hazardous or infectious and other hazardous. Since, institute has a primary health center therefore, the waste like plastic disposables, liquid waste and other things are again segregated then collected and kept in a storage then transported and finally sent for the treatment of the disposal. For the personal protection it has been advised to use masks while handling the waste.

The institution has organized Swach Bharat Mission. Under this banner the utility of recycling the solid and biomedical waste has been elaborated. People from different aspects of life delivered

their talks about the proper usage of waste. Moreover, the NSS volunteers and NCC cadets also demonstrated the proper procedure of disposing the waste in a selected village called Pundi Taluka: Palus.

Waste recycling involves the collection of waste materials and segregation of the waste material. An overview is done every week to identify where the recyclable materials are generated in order to place the bins efficiently for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. The institution organizes two days Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges.

The Institution has taken many extra efforts to provide a very inclusive environment for the students and faculties as well. This initiative was taken to exhibit harmony towards technical events. Each department organized science expo where the students exhibited their projects that meet the society needs and requirements. Students of various departments showcased different models to show their talents.

Days celebrated

Date

Sadbhavanadiwas,

1 Day(3rd December)

Gandhi jayanti

1 Day(2nd October)

Ambedkar Jayanti

1 Day(14th April)

Teachers day

1 Day(5th September)

Yoga day

1 Day(21st June)

Independent day

1 Day(15th August)

Republic day

1 Day(26th January)

NSS day

1 Day(24th September)

Women's day

1 Day(8th March)

World environmental day

1 Day(5th June)

Maharashtra Divas

1 Day (1st May)

Voters Day

1Day (25th January)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes all possible initiatives in organizing various events and programmes for molding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps, study tours for them that make them understand the importance of protecting the cultural heritage of the country. The college has also conducted special lectures on Move towards constitution where subject experts enlightened the students about importance of the Indian constitution and how we must work in the direction of saving our constitution, .Dr.Sachin Patil & Dr. (Mrs.) Sheetal Patil narrated the fundamental rights, Duties, Values and responsibilities of citizens as mentioned in Constitution of India. He appealed to all the staff and students to remember the struggle of freedom and respect the National Flag and National Anthem The special lectures also focus on enlightening the students about their rights and duties being the responsible citizens of the country. Singing of national anthem in the campus every day so as to bring a feeling of patriotism among all is practiced. The students also being the responsible citizens take many community services and provide services to mankind and society. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. Our students across all UG courses study "Constitution of India" as a compulsory paper which sensitizes the students about constitutional obligations. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence day is also celebrated each year to highlight the struggle of freedom and the importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://ascrcramanandnagar.in/pdf/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate and nurture the principles like Sacrifice, Dedication, Devotion, Struggle, Patriotism, Equality, Nationality, Brotherhood, Humanity, the college organizes number of programs in college. Celebration of National festivals Independence Day and Republic Day imbibe these principles among students. Such activities inspire the minds of the youth and also create awareness in them according to the changing global scenario as well. The college organizes rally on 22nd September every year to celebrate the birth anniversary of Padmabhushan Dr. Karmveer Bhaurao Patil alias Anna. It teaches us dedication and sacrifice towards the education of downtrodden and economically deprived community through the saga of Anna's life and

works. Voters' awareness, environment awareness, cycle rally for road safety is organized by the college. The NSS volunteers and NCC cadets play a major role in these activities.

Every year college celebrates birth and death anniversaries of epoch-making personalities Mahatma Gandhi, LokmanyaTilak, Mahatma JyotibaPhule, Dr. BabasahebAmbedkar, Pandit Jawaharlal Nehru, Dr. Radhakrishnan, SavitribaiPhule, Indira Gandhi, SardarVallabhbhai Patel, Subhash Chandra Bose, Dr. A.P.J. Abdul KalamUmajiraoNaik and others. These celebrations help to inspire our students and also to make public awareness through social issues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **TITLE OF THE PRACTICE: "Chem-VissionBook"**
- **OBJECTIVE OF THE PRACTICE:**
 - To inculcate the research aptitude and develop the scientific approachamongst the students.
 - To develop the research paper writing skill among the students.
- **THE CONTEXT:**

The Department of Chemistry conducts various student centric activities in every academic year. One of the most important activity carried out by our departmenti.e. Chem-Vision book. It was startedfrom the academic year 2017-18 and published the 1st issue of the departmental publication entitled "Golden Jubilee Year Special Issue Chem-Vision 2017-18, by the auspicious hands of Hon. Prin. Dr.

S.T. Salunkhe ASC College Ramanandnagar (Burli) on 21.01. 2019. On the occasion of the golden jubilee year of our college.

◦ THE PRACTICE:

In this activity we distributed the research project to the B.Sc. Part-III Chemistry students in the group of three students and after completion of the project, we published this project in the form of book. In order to increase the research culture amongst the students. Last three years, we published the CHEM - VISION BOOK issue with ISBN no.

◦ EVIDENCE OF SUCCESS:

We have published four issues of Chem-Vision Book with ISBN No. since 2017.

◦ PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED:

There is no any problems encountered in this preparation of "Chem-Vision Book"

RESOURCE REQUIRED:

Research projects, printing press, printing papers, coloured printers. Etc.

◦ NOTE (OPTIONAL):

Institute provides the ISBN No. to each issue of Chem-Vision Book.

Title of the Practice: Computer Hardware Repairing -2020-21

1

Title of Practice

"Computer Hardware Repairing"

2

Goal of the practice /Objectives of the Practice

1. To acquaint 11 ET students with Computer Hardware Basics.
2. To train 11 ET students at repairing Computer Hardware Basics.

3

The Context

The faculty in the department shared over the point that the students belonging to the 11ET year students for BCA department. Do not seem to be acquainted with Hardware repairing. However they know what hardware is. Even this aspect of 'repairing' seems missing in their syllabi. Therefore the idea of extending expertise of faculty in the department of BCA came to mind and this course could become a reality.

4

The Process of the Practice

Faculty in the department invite 11ET students admitted in this college. The Training program has been set of One Day duration acquainting and training this students with hardware parts-cleaning CD/DVD, Hard-Disk replacing and any other repairing parts. This course is conducted either in the first or second Semester of a year.

5

Impact of the practice/Evidence of Success

The students of 11 ET to (10+2) level and this missing aspect of training hardware repairing could equip them for seeking job in market on priority basis. Evidence of its success lies with the batches passed through during this training course.

6

Resources Required /problem Encountered and Recourses required

At the initial stage the students were reluctant. They did not know how much such training could help them at seeking job in market. We explained them importance of skill of repairing hardware.

This course required one old (out of use) CPU and one more CPU in

use. The training was conducted with the help of these two devices.

7

Notes(Optional)

Though not directly concerned the IQAC and the faculty in 11 ET students showed readiness of cooperation. We could make the idea of this course possible with proper coordination among us all.

8

For further details/Contact details

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File Description	Documents
Best practices in the Institutional website	http://ascrcramanandnagar.in/pdf/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS

2020-21

1. The Performance of the Institution in one area distinctive to its vision:

As our vision is to provide "Quality Education to all the classes of society, especially to the downtrodden, economically and socially backward sections of society", the rigorous efforts are taken by the faculty and institution. Quality education that provide all learners with capabilities they require to become economically productive, develop sustainability, livelihood, contribute to peaceful and democratic societies and enhance individual wellbeing. The planning, implementation and monitoring of teaching learning is done for effective delivery of curriculum. The extra- curricular, co-curricular activities are conducted to ensure the holistic development of the students. The Add on courses, value added courses, skill based courses are run for the development of life skills and employability skills among the students. Various research activities are conducted on the campus for inculcation the research culture among the students. The students are encouraged and guided for participating in research events and "Avishkar Research Competition".

1. The Performance of the institution in one area distinctive to its Priority:

The institution is dedicated to impart quality education to empower the students. Hence the college has focused on use of ICT in teaching-learning process and enrichment of digital learning pedagogy. To create awareness regarding use of ICT among students and faculty, institution organised an online National Workshop on Handling Online classes and Co-creating "MOOCS". Teacher training programme on "e - content development & 21st century classroom" was organized by the staff academy committee of the college. The participants were trained to use audio and video lecture capturing methods using various software's like Audacity, DU recorder, Cinema FV-5 Lite, Kine Master, Canvas, Voice Thread, Power Director and Camatasia-9. The institution has a well equipped studio for the Lecture Capturing System and its own learning management system which provides a strong platform to share the knowledge. Using these facilities and software's our faculty created E-resources which are published on You-Tube. The institution also has a well furnished Language Lab and Commerce Laboratory.

1. The Performance of the institution in one area distinctive to its thrust:

For the inculcation and promotion of research culture among the

student and faculty, the institution has taken following activities.

Organization of conferences and seminars- 32

Student research projects- 240+

Organization of lecture on intellectual property rights (IPR)- 04

Publications of books -15

Publication of research papers -28

Faculty worked as resource person - 04

Participation and presentation of research papers in workshops/ seminars/ conferences- 14

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To fill the Vacant teaching and non teaching position on priority basis
2. To Initiate new PG programs in Science and Commerce
3. To initiate the Vocational and professional skillbased short term courses to be introduced in the next academic year
4. To lincreaseae reference books.in the library and ensurefull utilization by the students and faculty
5. To apply for CPEstatus and achieve excellence
6. To strenghten Industry institute linkages
7. Transport facility for students and staff needs to be provided
8. Coaching for competitive examination and spoken English needs to be strengthened
9. Upgradation of laboratory and classroom facility to keep pace with the changing technology
10. To organize soft skill training for students and more expert lectures from industry/corporate
11. To create research centre in theCollege